

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF GEORGIA
PROBATION OFFICE
900 U.S. COURTHOUSE
75 SPRING STREET, S.W.
ATLANTA, GEORGIA 30303-3309

THOMAS W. BISHOP
CHIEF PROBATION OFFICER

(404) 215-1950
FAX(404) 331-0160

June 24, 2016

Recipient Name and Address

RE: Solicitation Number 113E-2017-XXXX

Dear Recipient Name:

The United States Probation and Pretrial Services Office for the Northern District of Georgia is soliciting proposals to provide substance abuse, mental health and sex offender treatment services for male and female federal offenders and defendants who are drug dependent, alcohol dependent, and/or suffering from a psychiatric disorder.

These individuals include persons on probation, supervised release, or parole, who are under supervision of the United States Probation Office. This group could also include inmates in the United States Bureau of Prisons who are residing in federal or contract residential re-entry centers, as well as persons on Pretrial status under the supervision of United States Pretrial Services.

Fiscal Year 2017 Request For Proposals (RFPs) are located on our website: www.ganp.uscourts.gov under Forms/Links. **Select FY 2017 Request For Proposal (RFP)** to access PDFs for each catchment area. **A vendor must be capable of providing all services identified in Section “B” and within the geographic area(catchment area) identified in Section “B.”** A listing of proposed agreements with the geographical catchment area may be found in the PDF “Catchment_Area”.

Should you elect to submit a proposal for a urine collection agreement or an agreement that includes urine collection, then you must also print the PDF titled “Wage_Determination” and attach the document to all three copies of your proposal. Note that our office provides all collection and shipping supplies related to urine collection. In addition, we pay for testing through a national contract.

The RFP contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer fully each item and supply all information requested. Section “L” provides specific directions for potential vendors in completing their proposals. All proposals will be evaluated by the criteria identified in Section “M.”

Proposals will be awarded on the basis of initial offers submitted, and each initial offer should contain your organization's best terms from a price and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs, or knowledge of previous federal procurement procedures.

The estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

The term for this Blanket Purchase Agreement is 12 months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional 2 years, at the Government's discretion.

Questions may be submitted by email to Eric_G_Christian@ganp.uscourts.gov, by facsimile (404)331-0160, or by U.S. Mail to Eric Christian, 900 U.S. Courthouse, 75 Ted Turner Drive SW, Atlanta, GA 30303. **All questions must be submitted by Monday, July 11, 2016 at 4:00 p.m.** Questions with response will be posted on the website in the PDF titled Frequently Asked Questions. The PDF will be updated periodically with a final update posted on July 18, 2016.

For all proposals, an original and two (2) copies must be received no later than **Monday, August 1, 2016, at 4:00 p.m. to the United States Probation Office, 900 U.S. Courthouse, 75 Ted Turner Drive SW, Atlanta, GA 30303.**

All copies must be originally signed. A copy of the Blanket Purchase Agreement, Clauses and Terms of Agreement, should be retained by the vendor for their files. **Please do not submit proposals in binders or notebooks.**

Any vendor lacking access to our website is encouraged to contact our office at (404)215-1958.

Sincerely,

Eric G. Christian
Senior U. S. Probation Officer