

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF GEORGIA  
PROBATION OFFICE  
900 U.S. COURTHOUSE  
75 SPRING STREET, S.W.  
ATLANTA, GEORGIA 30303-3309

THOMAS W. BISHOP  
CHIEF PROBATION OFFICER

(404) 215-1950  
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***Request for Quotation (RFQ)***

RFQ Number: USPO15-0608-IT

Request Date: June 10, 2015

To: All Prospective Quoters

This is a request for Open Market Pricing.

All items should be quoted F.o.b. Destination, within consignee's premises. The delivery address is: U.S. Probation Office – Georgia Northern, 900 U.S. Courthouse, 75 Spring Street S.W., Atlanta, GA 30303. Delivery is required within 30 of calendar days after receipt of order.

Submit a quotation using the attached quote sheet. Quotes should be sent to kevin\_perry@ganp.uscourts.gov by June 24, 2015 at 4:45pm local time.

Any questions concerning this RFQ should be sent to Kevin F. Perry at kevin\_perry@ganp.uscourts.gov.

A fixed-price award will be made based on the lowest priced, technically acceptable quote.

Sincerely,

Kevin F. Perry, IT Director  
Contracting Officer

Attachment

The cost or amount quoted should be based on open market pricing, and should not include any sales tax as our agency is tax exempt (see attached Tax Exempt form). Please include all applicable freight and shipping charges, and assembly or installation costs.

**Quote Sheet for RFQ Number: USPO 15-0608-IT**  
**U.S. Probation Office – Georgia Northern**

Item No.	Short Description	Detailed Product Specification or Product Description	Quantity	Unit	Unit Price	Extended Price
1	<b>Desktop ADF scanner (Fujitsu Scansnap ix500 or equivalent)</b>	600dpi x600 dpi optical resolution, Automatic Document Feeder, Duplex color scanning, CIS (Color Image Sensor) X2, minimum 25 pages per minute simplex or duplex scanning, Wifi compatible, USB 3.0 compatible, 50 sheet document feeder, ScanSnap driver	75	Ea.		
2						
3						
4						
5						
6						
7						

\_\_\_\_\_  
**Vendor's Name**

\_\_\_\_\_  
**Vendor's Phone Number / Fax Number / E-Mail**

\_\_\_\_\_  
**Vendor's Street & Mailing Address**

\_\_\_\_\_  
**Vendor's City, State, and Zip Code**

\_\_\_\_\_  
**Signature of Person Authorized to Sign Quote**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed or Typed Name of Signator**

\_\_\_\_\_  
**Discount Terms?**

**UNITED STATES PROBATION OFFICE**