



EMPLOYMENT OPPORTUNITY

with the

United States District Court Probation Office Northern District of Georgia



INFORMATIONS SYSTEMS PROGRAMMER

CL 26

Vacancy Announcement # 24-18

Salary Range: **\$55,829 - \$69,784**

Placement in the range depends upon education and experience.

Employment duration: **One year and one day with potential to extend.**

Opening Date: **July 9, 2024**

Closing Date: **July 23, 2024 @ 4:45 PM.**

Priority to applications received by July 15, 2024.

OVERVIEW: The United States Probation Office for the Northern District of Georgia seeks high achievers interested in public service with the federal judiciary to serve as a Programmer in the exciting and growing city of Atlanta, Georgia. This is a temporary position, not to exceed one year and one day appointment. Although the office, at its discretion, may extend the temporary appointment.

BENEFITS

- Accrual of paid vacation and sick leave days, based on length of service and bi-weekly tour of duty
- Eleven paid holidays during the year
- Pre-tax benefit programs (health, dental, and vision insurance; flexible spending accounts; parking reimbursement)
- Available group life insurance
- Telework (for qualified employees)
- Public transportation subsidy
- Participation in the Federal Employees Retirement System (FERS)
- Thrift Savings Plan (with employer matching a percentage of employee's contribution)

REPRESENTATIVE DUTIES MAY INCLUDE:

- Assist IT team with the development, operation and maintenance of web sites using HTML, PHP, JAVA, and PERL.
- Plan, develop, and implement software applications for the court which enhance organizational efficiency and capabilities.
- Collaborate with IT management team and end users to gather system requirements then design and implement programs.
- Provide enhancements, documentation, support, and user training for applications.
- Modify, adapt, enhance, and troubleshoot existing software, including national programs (e.g., court electronic filing system) and locally developed systems.
- Provide support for database structures, including Informix, SQL Server, and MySQL.
- Develop custom informational and statistical reports for multiple departments of the court.
- Ensure reliable and effective operation of systems; maintain standard operating procedures; install and test upgrades.
- Perform other duties as assigned.

HOW TO APPLY

To apply for this position, qualified applicants should submit:

- 1) Federal Judicial Branch Application for Employment [Link to Form AO 78](#)
- 2) Cover letter addressing qualifications and relevant experience
- 3) Chronological resume including education, employment, and salary history

Submit your completed package as a single PDF electronically to:
HR_GAND@gand.uscourts.gov

or via mail to:

United States District Court
Attn: Human Resources Manager,
Vacancy #24-18
75 Ted Turner Drive, SW
Room 2013
Atlanta, GA 30303-3338

All applicants will be screened, and only the best qualified candidates will be invited for an interview. Interview and relocation expenses are not reimbursable.

MANDATORY QUALIFICATIONS:

- An undergraduate degree from an accredited college or university in computer science or related field, or equivalent work experience that would substitute for a bachelor's degree.
- One to two years of experience in the design, development, and support of application software.
- Knowledge of or experience with PHP, HTML, JAVA, ColdFusion languages and with Informix and SQL databases.
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- Ability to understand and communicate user needs effectively, both orally and in writing.
- Ability to collaboratively develop solutions and participate in a team environment.
- Ability to train non-technical personnel on technical processes.
- Strong problem solving and research skills; ability to isolate and take corrective action on software problems.
- Ability to travel within the district as required. Position may also require occasional travel outside of the district for training, meetings, or conferences.

PREFERRED QUALIFICATIONS:

- Knowledge of or experience with Linux.
- Knowledge of or experience with Visual Basic, MS Office forms/macros, and Excel pivot tables.
- Experience with Drupal, Tableau, SharePoint.

NOTICE TO APPLICANTS: Employees of the United States District Court are appointed in the excepted service, are considered "at-will" employees, and serve at the pleasure of the Court. All employees of the Probation Office are required to adhere to a Code of Conduct, copies of which are available upon request. As

a condition of employment, the selected candidate must successfully complete a criminal background check (see information about criminal history below) and a check of financial and credit records. All offers of employment are provisional until a full suitability determination has been made. The Federal Financial Reform Act requires direct deposit of federal wages for court employees. Applicants must be United States citizens or eligible to work in the United States.

The United States District Court is a part of the judicial branch of the United States government. Although the judiciary is comparable to the executive branch (civil service) in salary, leave accrual, health benefits, life insurance benefits, and retirement benefits, judiciary employees generally are not subject to the many statutory and regulatory provisions that govern civil service positions.

Candidates will not be asked about their criminal history prior to receiving a tentative offer of employment. Candidates completing the AO-78 are not required to complete questions 18-20 regarding criminal history. Criminal history is not in itself disqualifying. All available information, past and present, favorable and

unfavorable, about the reliability and trustworthiness of an individual will be considered when making an employment suitability determination. Providing false and / or misleading information may be grounds for removal from the application and selection process as well as disciplinary action if discovered after an individual's date of hire.

ABOUT ATLANTA: Rich in arts and culture, "The City in the Forest" is a leader in film and TV production and home to several professional sports teams including the Atlanta Braves, Atlanta Falcons, Atlanta Hawks, Atlanta United, and Atlanta Dream. We enjoy mild winters and a climate that allows for almost year-round enjoyment of numerous parks, hiking trails, and other outdoor recreational areas.



THE UNITED STATES DISTRICT COURT IS AN EQUAL OPPORTUNITY EMPLOYER.