

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF GEORGIA
PROBATION OFFICE
900 U.S. COURTHOUSE
75 TED TURNER DRIVE, S.W.
ATLANTA, GEORGIA 30303-3309

DONNA M. HIGH
CHIEF PROBATION OFFICER

(404) 215-1950
FAX (404) 331-2738

July 11, 2025

RE: Solicitation Number 113E-2026-0028

Dear Provider:

The U.S. Probation Office for the Northern District of Georgia is soliciting proposals to provide substance abuse, mental health, and sex offender treatment services for male and female federal offenders and defendants who are drug dependent, alcohol dependent, and/or suffering from a psychiatric disorder.

These individuals include persons on probation, supervised release, or parole, who are under the supervision of the U.S. Probation Office. This group could also include inmates in the U.S. Bureau of Prisons who are residing in federal or contract residential re-entry centers, as well as persons on pretrial supervision status with the U.S. Probation Office.

Fiscal Year 2026 Requests for Proposals (RFPs) are located on our website: www.ganp.uscourts.gov. **Select FY 2026 Request For Proposal (RFP) to access PDFs for each catchment area. A vendor must be capable of providing all services identified in Section “B” and within the geographic area (catchment area) identified in Section “B.”** A listing of proposed agreements with the geographical catchment area may be found in the PDF “Catchment Area.”

Should you elect to submit a proposal for a urine collection agreement or an agreement that includes urine collection, then you must also print the PDF titled “Wage Determination” to attach to all three copies of your proposal. Note that our office provides all collection and shipping supplies related to urine collection. In addition, we pay for testing through a national contract.

The RFP contains the full text of all applicable Government regulations, and all vendors are subject to the provisions contained in the RFP. In responding to the RFP, you should answer fully each item and supply all information requested. Section “L” provides specific directions for potential vendors in completing their proposals. For the criteria by which all proposals will be evaluated, please see Section “M.”

Proposals will be awarded based on initial offers submitted, and each initial offer should contain your organization's best terms from a price and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully and do not rely on knowledge of previous RFPs or knowledge of previous federal procurement procedures. An original form must be submitted, and rewriting the RFP will not be acceptable.

Please also note the estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Regarding Blanket Purchase Agreements, although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

The term for a Blanket Purchase Agreement is 12 months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional two years, at the Government's discretion.

Questions may be submitted by email to Christy_Thomas@ganp.uscourts.gov. **All questions must be submitted by Friday, July 25, 2025, at 12:00 p.m.** Questions with responses will be posted on the website in the PDF titled Frequently Asked Questions. The PDF will be updated periodically with a final update posted on July 15, 2025.

All proposals are due by **Tuesday, August 8, 2025, at 11:00 a.m. and should be uploaded to <https://ganpuscourts.box.com/s/y58tjkbhpy6xl84nl23regobzsvuljxw>**

Please label the upload with the contract number.

A copy of the Blanket Purchase Agreement and Clauses and Terms of Agreement should be retained by the vendor for their files.

Any vendor lacking access to our website is encouraged to contact our office at (404) 215-1905.

Sincerely,

Christy Thomas

Christy Thomas
Drug and Alcohol Treatment Specialist Officer